

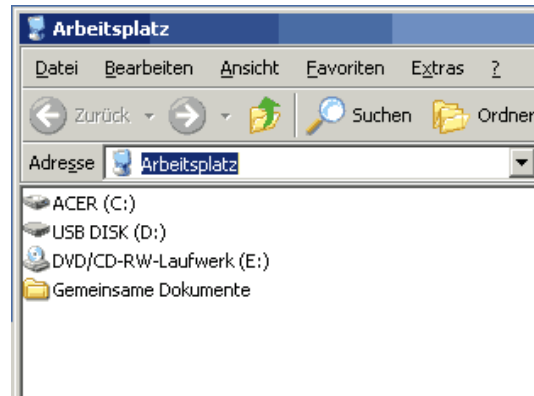
How to print using your own laptop (Windows XP, Windows 7)

This manual was created using Windows XP, but the procedure is the same using Windows 7. You can use any printer which is used with your student-ID-card from your own laptop. To do so it is required that you have

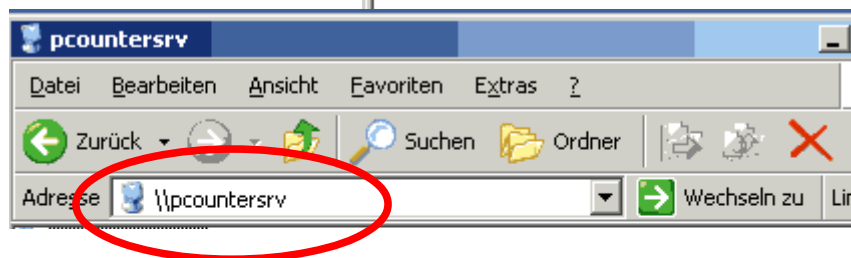
- the WLAN already set up (e.g. you have the internet connection working)
- installed at least one of the available printers on your laptop – see below.

And here is how to get it to work:

Open the „desktop“ respectively „computer“ (Windows 7) on your laptop.



... and enter „\\pcountersrv“ (without quotation marks).



You will be prompted for an username and a password.

Please enter your username which has to be prefixed a „ba-int“.



The password corresponds your password which you use for e.g. accessing the internet or log on one of the DHBW-computers.

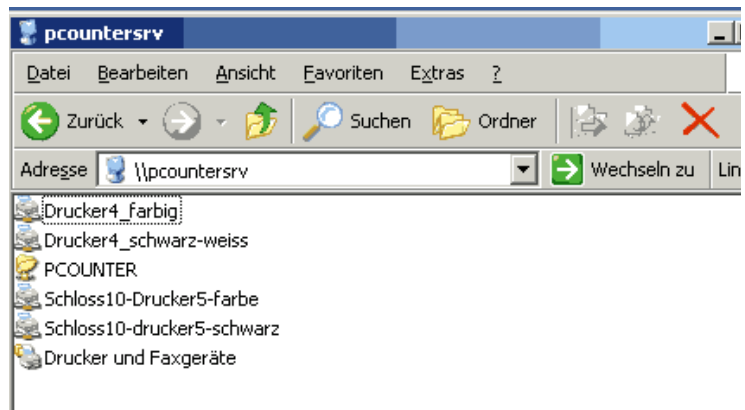
The intermediary result should look like this:

You will get displayed several printers. Please doubleclick on the one you want to use.

After having doubleclicked on the printer icon it will be installed.

The printing costs are the usual two cent per black-and-white page and ten per color page.

Please be aware that you have to pick up your print job at the printing station with your student-ID-card.



At the printing station

As soon as you have sent something to the printer, your print job will be displayed at the printing station. You will be able to identify your print job by the name of it which is the same as your username you have used for installing the printer.

Doubleclick on the print job and you will get the number of pages and the expected printing cost displayed.

If you want to have the job printed please put your student-ID-card into the card reader and click on „Drucken“ (= print). Your card will be charged with the printing costs and the printer will print out your print job immediately.

Special issues

- The printer won't start directly after you have sent your print job to the printer. You first have to fetch your print job at the card station.
- Your print job has the name of your username.
- Print jobs will remain for 30 minutes in the print spooler. If you don't fetch the print job from the machine it will be deleted after 30 minutes.
If you don't need your printout any more having sent it to the printer – just ignore it. It will be deleted after half an hour and of course you don't have to pay for it then.
- If you print on a color printer you will have to pay ten cent per page – even if your document doesn't contain color pages at all.